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SECURITY INFORMATION

NIS COMMITTEE MEETING NO. 136
29 July 1952

DOCUMENT NO. _____
NO CHANGE IN CLASS. ☐
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CLASS. AUTH. _____
NEXT REVIEW DATE _____
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DATE: 26 NOV 1980 REVIEWER: 018645

1. The following were present:

Dr. Appleton	State
Lt. Col. Pack	Army
Col. Kirgis	Navy
Major Session	Air Force
	CIA (Vice-Chairman)

2. The Vice-Chairman informed the members that some of the recipients of the NIS within the IAC agencies were sending Certificates of Destruction of NIS to CIA rather than to the office of record in their own agency. He asked that steps be taken by the members to insure that recipients were informed that these Certificates of Destruction were to be forwarded to the proper office in their own agency. He pointed out that NIS published under the Maintenance Program carried a notice that the NIS elements being superseded by these maintenance issues were to be destroyed, but that it appeared from the Certificates of Destruction which had been sent to CIA that some elements not yet superseded by maintenance revisions were also being destroyed. He suggested that the Committee members arrange to examine these Certificates of Destruction to see if there is any indication that some recipients are receiving NIS which they do not need, and are then destroying them. If any such situation is disclosed exact requirements should be ascertained, and dissemination lists adjusted accordingly.

3. The Vice-Chairman distributed copies of the list of Key Personnel in the NIS Program, and stated that a revision of the list appeared necessary in view of the many changes that had occurred since the last publication of this list. He requested the members to submit corrected lists of Key Personnel in their respective agencies so that they may be consolidated in D/B and a new list issued.

4. The Vice-Chairman stated that a change in the policies regarding classification and distribution of NIS base maps appeared desirable at this time. The present classification policy requires that these maps be classified CONFIDENTIAL when used outside the NIS Program, and RESTRICTED when used within the Program. The policy with regard to distribution is that only those activities engaged in the NIS Program may receive the classified base map, and individual security clearance must be obtained for requests for final NIS maps. In order to bring about a uniform classification, and to permit wider dissemination, the Committee approved the following policy revisions:

(a) Base maps, whether used within or outside of the NIS Program, will be classified RESTRICTED.

(b) All NIS maps, whether standard base or final, will be distributed in accordance with over-all CIA policy; however, no final NIS map will be distributed outside of NIS activities until the data to which it pertains is issued.

5. The Vice-Chairman summarized for the information of the members a preliminary report prepared by D/B covering Chapter VI elements which shows the average amount of time required for processing these elements in D/B, and at GPO. He stated that an over-all study is being made with the objective of reducing processing time of NIS material submitted to D/B, and that he would inform them of the findings. He pointed out that a number of steps might be taken by the agencies to help reduce this processing time, among them the prompt re-submission to D/B of graphics returned to contributors for corrections and revisions, improvement in the quality of textual material, and a more even flow of elements into D/B. He advised the members that, as a result of conferences between D/B and GPO personnel, the average time for publication following submission to GPO has been reduced by approximately 20 days during the past year. Efforts are being made to further reduce this time.

6. The Vice-Chairman announced receipt of a request from the Liaison Clearing Authority of the Federal Security Agency for the release of Sections 45 (Health and Sanitation) and 46 (Public Welfare) on all areas to certain individuals within that Agency. The Committee approved dissemination of these two elements subject to security clearance of the individuals concerned.

7. The Army member stated that his agency has received a request, through its attaché in Iran, that NIS 33 (Iran), Section 25 (Urban Areas) be made available [redacted] The Vice-Chairman pointed out that under existing arrangements 20 copies of this element are furnished [redacted] unless specifically controlled by the producing agency, and that determination as to the dissemination of these 20 copies rests with [redacted] Therefore, it was recommended that [redacted] place its request [redacted] and the Army member undertook to transmit this recommendation to his agency's attaché in Iran.

8. The Army member informed the Committee that Seventh Corps, Europe, has requested permission to downgrade certain portions of Section 81 (Ground Forces) of NIS 26 (USSR) so that it may be released to engineer units within the Corps. The Vice-Chairman pointed out that inasmuch as Army produced and placed the classification upon this Section, determination as to whether the material can be downgraded is a matter for Army consideration and decision, and NIS Committee approval is not required. Information presented in the NIS is based on departmental source materials, and when the information is not identified with the NIS it is regarded as departmental intelligence of the producing agency. As such it is subject to classification and dissemination controls of that agency.

9. The Army member requested that the Committee approve a revision of the FY 1953 Production Schedule to include Section 30 (Introduction) of NIS 26 (USSR). He pointed out that Section 33 (Inland Waterway), which was scheduled

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and submitted to D/B in FY 1952 was returned to the producing office for inclusion of some data which it lacked, and the Section will not be ready for re-submission until 15 December. This delay in re-submission will further delay the submission of Section 30 which is based in part on Section 33. Following discussion, the Committee decided that it would not be feasible to revise the FY 1953 schedule to take care of individual defections each time they occur. The members agreed to review the schedule within six month's time with a view to making such adjustments as are necessary at that time.

10. The Vice-Chairman announced that production of NIS to date is 9 Sections out of a total of 34 scheduled for the month. While recognizing that production would be affected by the loss of many man hours of work resulting from dismissals due to the record heat wave, the Vice-Chairman urged the members to do everything possible to maintain the high level of production established during the last quarter of FY 1952.

11. The Air Force member inquired as to the Committee's views with regard to initiating a survey to determine to what extent the NIS are being used, and to ascertain whether or not the studies meet requirements of the users. The members agreed that the Program has now advanced to the stage where such a survey would be feasible and desirable, and the Vice-Chairman suggested that the matter be taken under consideration within the agencies. He further suggested that the members prepare to present suggestions at a future meeting as to how such a project might best be carried out.

12. The next meeting of the Committee will be held at the call of the Vice-Chairman.

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Distribution:

- 4 - NIS Comm.
- 1 - Secy, JIG
- 1 - AD/RR
- 1 - AD/IC
- 1 - AD/SI
- 1 - DAD-G
- 3 - D/B

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